

**Mayor & Town Council**  
**PUBLIC MEETING AGENDA**  
**July 17, 2023**

**Town of Boonton**  
**100 Washington Street**  
**Boonton, NJ 07005**

**Open Public Meeting – 7:00 p.m.**

You are invited to a Zoom webinar.

When: July 17, 2023 07:00 PM Eastern Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://us06web.zoom.us/webinar/tZAuf-qorD4jG9ON8\\_3gVvlvKao\\_MhBso6n/ics?icsToken=98tyKuGsrTMpGtaQuRiARpwIA4qgb\\_TzpiVEjfpyskfaUCdldCr6IMIDPY1SGPrD](https://us06web.zoom.us/webinar/tZAuf-qorD4jG9ON8_3gVvlvKao_MhBso6n/ics?icsToken=98tyKuGsrTMpGtaQuRiARpwIA4qgb_TzpiVEjfpyskfaUCdldCr6IMIDPY1SGPrD)

Topic: Regular Meeting of the Mayor & Town Council

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/84383025917?pwd=anB4UWRJUKhsQ2ItMFd0ZXhOS21jQT09>

Passcode: hJu53v

Or iPhone one-tap :

US: +13052241968,,84383025917#,,,,\*890513# or +13092053325,,84383025917#,,,,\*890513#

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US: +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 669 900 6833 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171

Webinar ID: 843 8302 5917

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*This meeting is hybrid and accordingly the public may participate remotely without attending the meeting in person. However, please be advised that in the event that technology does not provide adequate service to the meeting, members of the public should be made aware that they can attend in public or request an audio portion of the meeting in the event of a technology failure. The remote access is an additional benefit and transparency for members of the public. In the event remote access is terminated due to power outage, information technology deficiency, the public meeting will continue.*

**FLAG SALUTE AND ROLL CALL VOTE**

<b>COUNCIL MEMBER</b>	<b>TITLE</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Cyril Wekilsky	1 <sup>st</sup> Ward Council Member		
Mr. John Meehan	1 <sup>st</sup> Ward Council Member		
Ms. Marie DeVenezia	2 <sup>nd</sup> Ward Council Member		
Mr. Jacob Hettrich	2 <sup>nd</sup> Ward Council Member		
Mr. Elliott Ruga	3 <sup>rd</sup> Ward Council Member		
Mr. Daniel Balan	3 <sup>rd</sup> Ward Council Member		
Mr. Michael Wade	4 <sup>th</sup> Ward Council Member		
Mr. Benjamin Weisman	4 <sup>th</sup> Ward Council Member		
Mr. Richard Corcoran	Mayor		
Mr. Fred Semrau	Town Attorney		
Mr. Edward Pasternak	Town Attorney		
Mr. Neil Henry	Town Administrator		
Ms. Cynthia Oravits	Town Clerk		

**ADEQUATE NOTICE  
MAYOR'S STATEMENT**

Pursuant to the Open Public Meetings Act, adequate and electronic notice of this live and remote Zoom meeting have been provided, and pursuant to the requirements of R.S. 10:4-10, the clerk is directed to enter into the minutes of this meeting an accurate statement to the effect that:

Notice of the Town Council meetings were published in the Citizen of Morris County and the Daily Record Newspapers and posted at Town Hall on December 28, 2022, and this agenda was posted on the Town Website and the Town of Boonton's Official Facebook page on **July 13, 2023**.

During the meeting, members of the public will be muted until the public comment portion of the meeting is opened, and then unmuted to allow for public comment. Please note that while muted, the public will still be able to hear the governing body conduct business. The public portion will be opened by the Town Administrator following the conclusion of formal business. Once the public portion is concluded, the public will again be muted for the duration of the meeting.

1. Mute phone when not speaking. Do not log on through the computer and the telephone line as it creates audio issues. Choose only one.
2. If you wish to speak during public comment, please press "9" (telephone) or the "raise hand" icon (Zoom App) and wait to be recognized by the host. If you are speaking via telephone, unmute your phone when you are called on to speak.
3. Announce yourself when you are speaking – for instance "This is Mayor Corcoran ...." or "This is Richard Corcoran from Birch Street I would like to ...." Speakers must provide their full name and address.
4. Speak slowly and clearly as it helps with the recording.
5. There is a 3-minute limit per individual on all public comment.

**PRESENTATION**

Darress Theatre Presentation – Laura Wagner, Special Events Coordinator

**CORRESPONDENCE**

July 6, 2023

Boonton Fire Department  
Labor Day Parade Committee

Dear Mayor and Town Council,  
My name is Jim Leonard and I am the Labor Day Parade chairman. As is the past the parade committee is requesting the use of the Senior Citizen Van on Saturday, September 2, 2023 from 8-5pm to shuttle the judges during the parade.

Jim Leonard  
Parade Committee

<b>MOVED:</b>	<b>SECONDED:</b>	
Town Council Discussion		
<b>MOVED:</b>	<b>SECONDED:</b>	
VOICE VOTE:	IN FAVOR: _____	AGAINST: _____

## ADMINISTRATOR, HEALTH AND COMMITTEE UPDATES

- Neil Henry, Administrator will report on the Town Administration and Health Department.

*Committee Reports:*        *1<sup>st</sup> meeting of the Month: Finance & Personnel and Police*  
   *2<sup>nd</sup> meeting of the Month: Public Works*

- Council Member Weisman will report on the Finance & Personnel Committee
- Council Member Wekilsky will report on the Police Committee

## CONSENT AGENDA Resolutions 23- 187 through 23-196

### **RESOLUTION 23-187**

#### **RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF BOONTON, COUNTY OF MORRIS AND STATE OF NEW JERSEY, APPOINTING SGT. CHRISTOPHER PETONAK AS AN INTERIM CAPTAIN IN THE BOONTON POLICE DEPARTMENT**

**WHEREAS**, the Town of Boonton has recently appointed a Public Safety Director; and

**WHEREAS**, the Public Safety Director has made a recommendation that Sgt. Christopher Petonak be appointed as an Interim Captain in the Boonton Police Department; and

**WHEREAS**, such appointment must be documented and ratified by the governing body, as involving additional compensation in the form of compensatory time; and

**WHEREAS**, Sgt. Christopher Petonak desires to accept such appointment; and

**WHEREAS**, the Mayor and Town Council of the Town of Boonton accept the recommendation of the Public Safety Director in making such appointment; and

**WHEREAS**, this promotion of Interim Captain will become permanent contingent upon the public hearing and adoption of Ordinance #13-23 on August 14, 2023.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey, that Sgt. Christopher Petonak be appointed as an Interim Captain within the Town of Boonton Police Department as described above, and is hereby authorized; and

**BE IT FURTHER REVOLVED** that the Mayor and Town Clerk are hereby authorized to take all such actions necessary to finalize said appointment.

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### **RESOLUTION 23-188**

#### **RESOLUTION OF THE MAYOR AND TOWN COUNCIL APPROVING MEETING MINUTES**

**WHEREAS**, Minutes of the previous meeting(s) have been submitted to the Mayor and Town Council for their review and approval.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey that the Minutes from the following meeting(s) are hereby approved as typed and filed in the Town Clerk's office:

June 12, 2023  
June 19, 2023  
July 10, 2023

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**RESOLUTION 23-189**  
**RESOLUTION TO APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, vouchers for payment have been submitted to the Mayor and Town Council by the various municipal departments.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey, all vouchers approved by the Administrator be and are hereby ordered paid.

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**RESOLUTION 23-190**  
**RESOLUTION TO CANCEL WATER/SEWER CHARGES**

**BE IT RESOLVED** by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey, that the following Water/Sewer charges be and are hereby canceled:

Account	Address	Reason	Amount
3646-0	117 Taylortown Road	Reading Adjustment	\$ 198.95

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**RESOLUTION 23-191**  
**RESOLUTION AUTHORIZING A CONTRACT FOR THE REPLACEMENT OF VEHICLE ENGINE FOR THE USE FOR INSPECTORS IN CONSTRUCTION AND ZONING.**

**WHEREAS**, the Town intends to enter into a contract for engine replacement to be used by the Boonton construction and zoning inspectors; and

**WHEREAS**, the Zoning Department received a quote dated February 24, 2023, from Nielsen Dodge and Jeep in the amount of \$7,996.90.00 and no response from 2 other vendors (MD auto and Taylored Auto Body).

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Boonton that the Town Administrator/QPA be and is hereby authorized to purchase certain goods and services; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Town of Boonton, hereby authorizes the Chief Finance Officer to certify the full maximum amount against the budget at the time the contact is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance officer; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon adoption, according to law.

I hereby certify that funds are available in the General Capital Account #C-04-55-106-006

\_\_\_\_\_  
Michael Yazdi, CFO

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**RESOLUTION 23-192**  
**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF BOONTON AWARDDING A CONTRACT TO DELL-TECH, INC. FOR THE STABILIZATION OF THE STONE ARCH BRIDGE AT GRACE LORD PARK**

**WHEREAS**, grants were received from the Morris County Historic Preservation Trust Fund and Preserve New Jersey Historic Preservation Trust Fund, in the amount of \$ 640,000 (\$340,000 each); and

**WHEREAS**, the Town of Boonton is prepared to submit municipal funding up to \$ 80,480; and

**WHEREAS**, the Town of Boonton, New Jersey, recently requested proposals for the stabilization of the Stone Arch Bridge at Grace Lord Park; and

**WHEREAS**, three proposals were received on May 31, 2023, as follows:

Dell-Tech Inc. Trenton, NJ	\$ 691,800.00
Paragon, Kenilworth, NJ	\$ 825,000.00
Colonnelli, Hackensack, NJ	\$ 937,000.00

**WHEREAS**, Margaret Hickey, Connolly & Hickey, Historical Architects has recommended that the award be made to Dell-Tech, Inc.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Town Council of the Town of Boonton, New Jersey, hereby award to Dell-Tech Inc., Trenton, NJ in the amount of \$ 691,800.00 subject to all the terms and conditions of the RFP and the proposal.

I hereby certify that funds are available in the General Capital Account # C-04-55-992-003

\_\_\_\_\_  
Michael Yazdi, CFO

**RESOLUTION 23-193**

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO REDEEM TAX SALE CERTIFICATE #22-00019**

**WHEREAS**, the Tax Collector has been paid \$8,126.89, the necessary amount to redeem the following Tax Sale Certificate held by Evolve Bank and Trust, for property assessed to Justin Webb

Certificate	Block/Lot	Address	Tax Title Lien	Premium	Total Redemption
22-00019	116-9.03	18 Chestnut Street	\$8,126.89	\$16,700.00	\$24,826.89

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector, upon receipt of the Tax Sale Certificate properly endorsed for cancellation, be authorized to draw a check for \$24,826.89 from the Trust Account and forward said check to Henry Hansch Jr., 504 Chandler Lane, Whippany, NJ 07981

**BE IT FURTHER RESOLVED** that the Tax Collector be authorized to cancel lien #22-00019 from the municipal record.

**RESOLUTION 23-194**

**RESOLUTION APPOINTING JULIAN D. MATUTE AS A MEMBER OF THE BOONTON VOLUNTEER FIRE DEPARTMENT**

**BE IT RESOLVED** by the Mayor and Council of the Town of Boonton that Julian D. Matute, 905 Cedar Street, Boonton, NJ, be and is hereby appointed as a support member of the Boonton Volunteer Fire Department, Harmony Hose & Engine Company 304 effective immediately.

**RESOLUTION 23-195**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BOONTON TO PURCHASE MOTOR VEHICLE FOR BOONTON POLICE DEPARTMENT IN THE AMOUNT NOT TO EXCEED \$42,095.00**

**WHEREAS**, the Boonton Police Department has the need to replace a police car; and

**WHEREAS**, the Town has received two (2) proposals to purchase a 2023 Chevrolet Traverse AWD 4Dr LT Black motor vehicle, as follows:

Delessio Chevrolet Buick	\$ 41,901.00
Nielsen Chevrolet	\$ 42,901.50

**WHEREAS**, Chief Financial Officer certifies that funds are available for the purchase of said vehicles; and

**WHEREAS**, the purchase of said vehicles is in the best interest of the Town of Boonton.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Boonton, County of Morris and State of New Jersey, that the Administrator and Town Clerk are hereby authorized and directed to execute a contract for a total amount not to exceed of \$43,000.00

This Resolution shall take effect immediately.

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I hereby certify that funds are available in the General Capital Account #C-04-55-105-006

\_\_\_\_\_  
Michael Yazdi, CFO

**RESOLUTION 23-196**

**RESOLUTION APPOINTING JOHN T. WEBBER AS PART-TIME FIRE INSPECTOR.**

**BE IT RESOLVED** by the Mayor and Town Council of the Town of Boonton, County of Morris and State of New Jersey, that the appointment of John T. Webber be and is hereby employed by the Town of Boonton, as part-time Fire Inspector at an annual salary of \$20,000, not to exceed sixteen and one half (16.5) hours per week, effective July 18, 2023.

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**CONSENT AGENDA VOTE**

**Roll Call Vote for Resolutions 23-187 through 23-196**

MOVED:		SECOND:				
<b>Mayor &amp; Town Council Discussion</b>						
MOVED:		SECOND:				
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT	
Mr. Balan						
Ms. DeVenezia						
Mr. Hettrich						
Mr. Meehan						
Mr. Ruga						
Mr. Wade						
Mr. Weisman						
Mr. Wekilsky						
Mayor Corcoran						

**TOWN COUNCIL MEMBER COMMENTS**

1. Discussion of a proposed "Tree Ordinance" requested by Council Member Weisman

**NEW BUSINESS**

**ORDINANCE 13-23** (Introduction/Title Only)  
**AN ORDINANCE AMENDING PART I, ADMINISTRATIVE LEGISLATION, ARTICLE III, POLICE DEPARTMENT, CHAPTER 27-7, DEPARTMENT ESTABLISHED; SPECIAL LAW ENFORCEMENT OFFICERS, WITHIN THE TOWN CODE OF THE TOWN OF BOONTON**

MOVED:			SECOND:		
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Balan					
Ms. DeVenezia					
Mr. Hettrich					
Mr. Meehan					
Mr. Ruga					
Mr. Wade					
Mr. Weisman					
Mr. Wekilsky					
Mayor Corcoran					

**ORDINANCE 14-21** (Introduction/Title Only)  
**AN ORDINANCE AMENDING PART I, ADMINISTRATIVE LEGISLATION, CHAPTER 52, SEAL AND FLAG ESTABLISHING POLICY FOR THE DISPLAY OF FLAGS AND SYMBOLS BY THE TOWN OF BOONTON**

MOVED:			SECOND:		
BOARD MEMBER	YES	NO	ABSTAIN	RECUSE	ABSENT
Mr. Balan					
Ms. DeVenezia					
Mr. Hettrich					
Mr. Meehan					
Mr. Ruga					
Mr. Wade					
Mr. Weisman					
Mr. Wekilsky					
Mayor Corcoran					

**MEETING OPEN TO THE PUBLIC**

Mayor Corcoran will open the meeting to the public for comment

**ADJOURN**

There being no further business, the meeting shall adjourn.

MOVED:	SECONDED:		TIME:
VOICE VOTE:	IN FAVOR: ____	AGAINST: ____	