

TOWN OF BOONTON - PLANNING BOARD
ANNUAL RESOLUTION
2023

BE IT RESOLVED by the Planning Board of the Town of Boonton that Scott Carlson with Carlson Law LLC be appointed Board Attorney at rates contained in the 2023 signed contract with the Town of Boonton.

BE IT FURTHER RESOLVED by the Planning Board of the Town of Boonton that Topology NJ, LLC be appointed Board Planning Consultant at rates contained in the 2022 signed contract with the Town of Boonton.

BE IT FURTHER RESOLVED by the Planning Board of the Town of Boonton that Alexandra Handel of Suburban Consulting Engineers, Inc. be appointed Board Engineering Consultant at rates contained in the 2023 signed contract with the Town of Boonton.

BE IT FURTHER RESOLVED by the Planning Board of the Town of Boonton that Steven Willenborg be appointed Board Secretary.

BE IT FURTHER RESOLVED by the Planning Board of the Town of Boonton that:

- (1) The Planning Board of the Town of Boonton hereby designates the second Wednesday of each month as the day of its regular meetings. Meetings start at 7:30 P.M. and are held in the courtroom of Town Hall, 100 Washington Street, Boonton NJ 07005. If it is deemed unsafe to hold in-person public meetings due to the COVID-19 Pandemic, or for other health or safety concern or reason, at such time said meetings will be held virtually until it is deemed safe to resume in-person public meetings. The Planning Board's 2023 Meeting Schedule is attached hereto.
- (2) Except as hereinafter provided, notice of regular and special meetings of the Planning Board shall be posted 48 hours in advanced at the following location: Municipal Bulletin Board in Boonton Town Hall, 100 Washington Street, Boonton, NJ 07005.
- (3) The following two newspapers circulating in Morris County are hereby designated newspapers for the publishing of all legal notices of the Planning Board; (a) Citizen and (b) Daily Record.
- (4) A copy of advanced notices of regular and special meetings of the Planning Board shall be filed with the Planning Board Secretary.
- (5) Advanced notice of regular and special meetings of the Planning Board shall be mailed to the Citizen and Daily Record, shall be delivered to the Town Clerk, and shall be posted on the Municipal Bulletin Board.
- (6) Any person may request, in writing, that the Planning Board mail to him or her a copy of the schedule of regular meetings of the Planning Board and or written notice of regular, special, or rescheduled meetings of the Planning Board. Request shall include prepayment of fees established by the Clerk of the Town of Boonton. Upon prepayment by such person of the applicable fee, all requests made pursuant to this paragraph shall terminate at midnight, December 31st of the current year, subject to renewal thereafter upon the filing of a new written request and prepayment of the applicable fee.
- (7) All advanced notices referred to in this resolution of regular, special, or rescheduled meetings of the Planning Board, shall to the extent known, include: (a) agenda and (b) those matters on which formal action may be taken.
- (8) Upon the affirmative vote of 3/4ths of the eligible voting Planning Board members present, the Planning Board may hold a meeting without compliance with the notice requirements of this Resolution, if such meeting is required to deal with matters of such urgency and importance that delay, for the purpose of providing adequate notice, would be likely to result in substantial harm to the public interest.

**TOWN OF BOONTON - PLANNING BOARD
MEETING SCHEDULE
2023**

BE ADVISED that in order to comply with “The Open Public Meetings Act,” Chapter 231, P.L. 1975 of the State of New Jersey, note that the Planning Board of the Town of Boonton will meet to discuss or act upon public business on the second Wednesday of each month at 7:30 PM in the courtroom of the Municipal Building at 100 Washington Street, Boonton, NJ 07005 on the dates set forth below:

**February 8, 2023
March 8, 2023
April 12, 2023
May 10, 2023
June 7, 2023
July 12, 2023
August 9, 2023
September 13, 2023
October 11, 2023
November 8, 2023
December 13, 2023
January 10, 2024**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et sec., and Emergency Remote Meeting protocol for Local Public Bodies, N.J.A.C. 5:39-1.1 et seq., if it is deemed unsafe to hold in-person public meetings due to the COVID-19 Pandemic, or for other health or safety concern or reason, at such time the above public meetings will be held virtually. Members of the public who wish to participate in the remote meetings may do so by telephone or device by utilizing the information provided in the meeting Agenda prior to each meeting. The meeting Agenda which includes the remote access information can be found on the Town website at www.boonton.org or by contacting the Board Secretary at (973) 402-9410 Ext. 630.

Notice of any changes or additions to the schedule or changes in the date, time and/or place of the meetings will be delivered to the Citizen and Daily Record newspapers and to the Town Clerk, in compliance with state statute and local ordinance.

CERTIFICATION

Douglas Phelps, Chairman
Town of Boonton Planning Board

Steven Willenborg, Secretary
Town of Boonton Planning Board